

**PROGRAMME FOR ORIENTATION & INDUCTION OF NEWLY RECRUITED HEALTH STAFF 25<sup>TH</sup> JANUARY, 2023 IN THE DISTRICT BOARDROOM**

Time	Activity	Responsible Person
<p><b>Physical attendance is for invitees only in the District Boardroom</b></p> <p><b>In-charges of all Health Facilities in the district will participate via zoom using the following login credentials</b></p> <p><b>Time: Jan 25, 2023 07:30 AM Nairobi</b></p> <p><b>Join Zoom Meeting</b></p> <p><b><a href="https://zoom.us/j/94306196382?pwd=YTl2NzFkaFlrbXB1eUlrUNxOHBNUT09">https://zoom.us/j/94306196382?pwd=YTl2NzFkaFlrbXB1eUlrUNxOHBNUT09</a></b></p> <p><b>Meeting ID: <a href="#">943 0619 6382</a></b></p> <p><b>Passcode: orient</b></p>		
8:30 am - 9:00 am	Registration and taking seats	HRM
9:00 am - 9:02 am	Prayer	Volunteer
9:03 am - 9:10 am	Objectives of the orientation and induction	CAO
9:11 am - 9:25 am	Official opening	District Chairperson
9:25 am - 10:25 am	Key highlights on the terms and conditions of service in the Public Service.	CAO
10:25 am – 10:45 am	Health Break	HRM
10:45 am - 11:45 am	Customer Relationship Management	CAO
11:45 am - 12:45 pm	<ul style="list-style-type: none"> <li>• Responsiveness of Health Facility System with focus on Human Resource for Health</li> <li>• Health worker -client communication and relationship</li> <li>• Hospital Economy and working in resource restricted healthcare systems</li> </ul>	DHO
12:45 pm - 2:00 pm	Lunch break	HRM
2:00 pm - 2:40 pm	Performance planning, monitoring and assessments	HRM
2:40 pm - 3:10 pm	On-line Declaration of assets and liabilities to IGG; Opening official emails; and introduction to available information sharing platforms	DITO
3:10 pm - 3:40 pm	Taking of Oaths	CAO
3:40 pm – 4:00p pm	Closing Remarks	Chairperson DSC

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